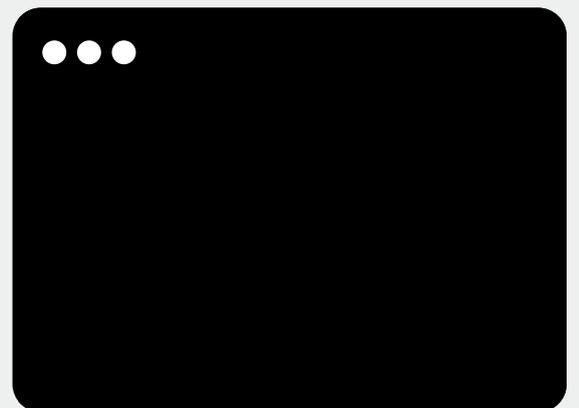


Place4You

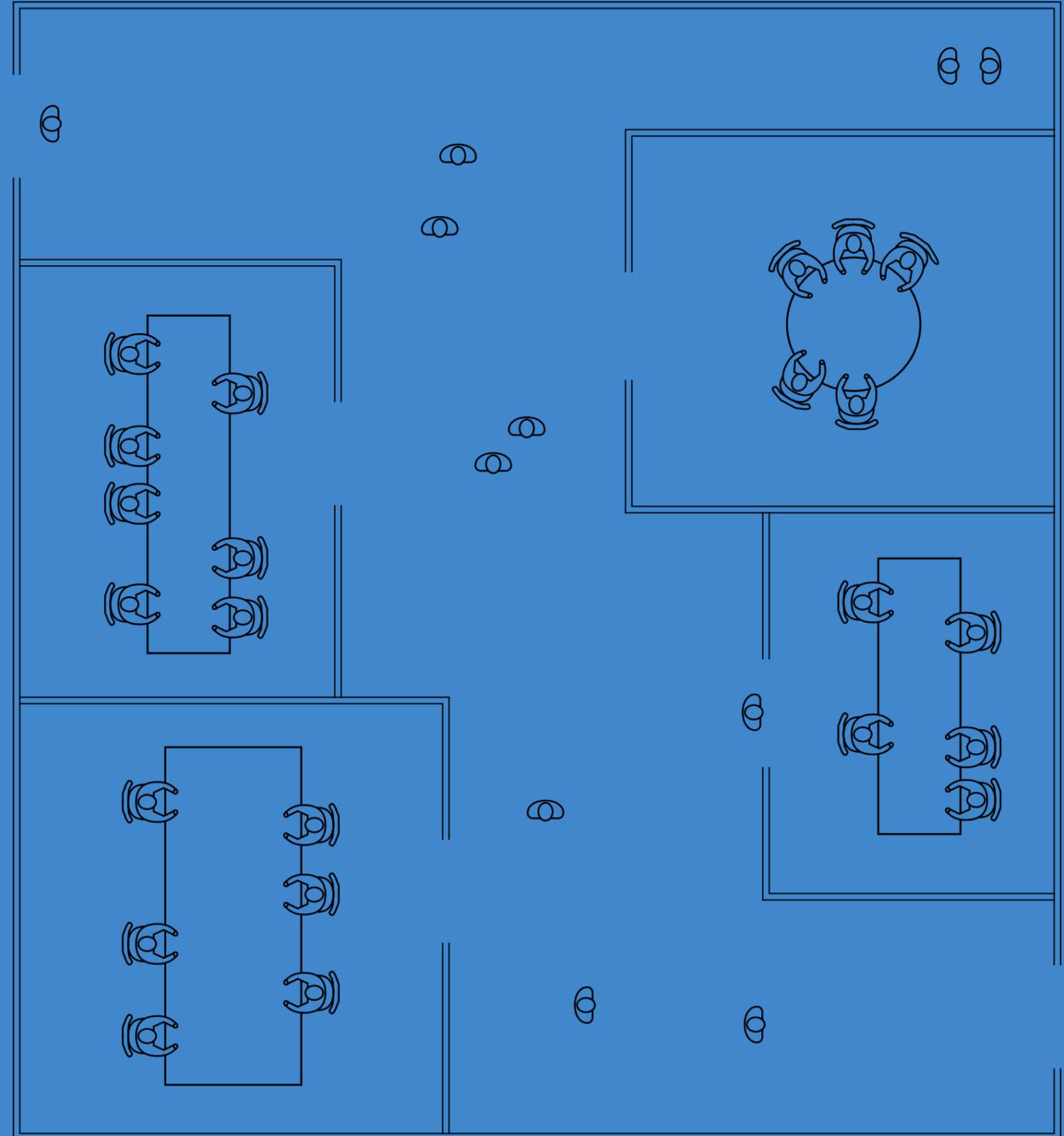
The office realm in your hands. With our support every step of the way.



P4Y



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Place 4 You was created by IVM Office and Dgroove to organise the way in which people access and use company spaces, while providing management with an overview of crowd flow and occupancy rates, and a way to regulate these according to their specific requirements.

About IVM

The identity of IVM – a leading international player in Made in Italy office furniture design – is increasingly focused on the context of the **PROJECT**, further consolidated by virtue of its strong drive towards innovation and technology.

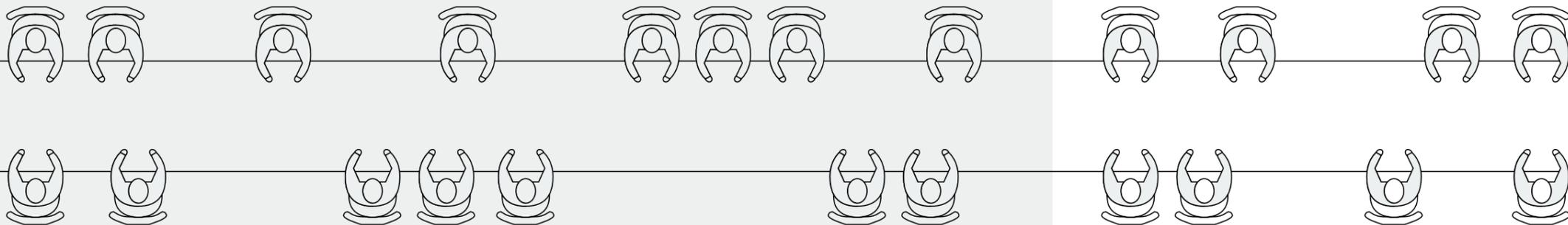
The **Place 4 You** project ushers in a new generation of IVM “**solutions**” that have been turned into **Smart Furniture Solutions** in every respect. These streamline the use of space through a “correct” management of workstations and meeting rooms.

About Dgroove

For over 30 years Dgroove has been a driver of **digital transformation**, aiming to build smooth and productive relationships between people and technologies.

Through IT solutions and training, it supports client companies in improving and optimising corporate processes while paying particular attention to human resources and their professional growth.

Bringing these processes forward is a team of passionate consultants and professionals constantly up to date with the most innovative technologies available and requested by the market.



Tailored to Your Company

Easy to use and accessible from both the web and the mobile app, **P4Y** allows users to be independent in booking workspaces, planning in advance the use of workstations and meeting rooms, as well as offering a smart way to access lockers, doors, parking spaces and turnstiles.

Place 4 You is designed to adapt to every company space, but its true strength lies in its ability to be customised to respond to your every need.

- **Your company spaces are a click away**
P4Y can incorporate a range of locations, buildings or floors to replicate the exact way your offices are laid out. All the software needs for setup is an image of the floor plan to define the different spaces and workstations available for booking in a quick, easy and fully customised way.
- **The bookable spaces are entirely up to you**
Complying with any distancing regulations or general spaces-management choices is as easy as a drag-and-drop setting – for example, certain areas can be non-bookable, or the reservation of a desk can automatically block the surrounding ones, or again occupants of a meeting room can be limited to a specific number. P4Y allows you to establish all the authorisations or the limitations needed to ensure that spaces are used correctly.
- **Customisable time slots**
A booking can be made for a time slot chosen by the user at the time of booking, or in time slots established by the company. For example, if desks need to be sanitised for each new occupant the administrator can decide that all reservations be day-long, in order to allow for cleaning services once a day.
- **Specific features for each space**
During the booking process, P4Y can display the specific equipment available to each workstation, meeting room or other space (such as screen with HDMI cable, keyboard, docking station, etc.), allowing the user to choose the space that best fits their needs.

Friendly Interface

P4Y is designed to be extremely user-friendly through quick and instinctive steps.

- **Multi-language**
Particularly useful for companies with offices abroad or international users, P4Y is available in multiple languages, which each user can set independently.
- **Multi-device**
Native and responsive, P4Y can be used from desktop, smartphone and tablet, adapting to any screen to ensure the best user experience.
- **Easy navigation**
Regardless of how tech-savvy your staff are, P4Y lends itself to being easily navigated by users across every IT level.

Occupancy Check

A check-in and check-out system allows the software to verify the actual use of the booked spaces, providing administrators with an accurate overview of occupancy and reporting the days in which employees worked at the office rather than remotely. It also enables contact tracing, in the event it becomes necessary.

Flow Management

Within P4Y you can set user roles with different levels of authorisations, such as administrator, team manager and office manager. The administrator has access to a statistics section reporting data on people's actual use of both the software and the physical spaces. The team manager is authorised to handle bookings of their team members, and the office manager can support other users by being able to view and change their bookings.

Fully Secure

The safety of any information provided to P4Y is protected by the Microsoft Azure cloud environment, which ensures data is stored in an extremely secure environment through the network's built-in safeguarding mechanisms and the active and ongoing monitoring by cybersecurity experts.

Highly Customisable

P4Y was created in response to the need of organising company spaces regardless of their complexity or any future changes they may undergo. A constantly-evolving solution, open to custom developments for every need, to support you in the daily management of your offices.

Ready To Go

As a Cloud-based SaaS, P4Y is immediately available, easy to implement, and requires no dedicated infrastructure.

The quick initial set-up includes:

- User configuration and possible integration with Office 365 or Google Suite
- Configuration of the office layout based on an image of the floor plan
- Drag-and-drop configuration of desks and meeting rooms

Smart Furniture Solutions

P4Y makes offices smart and connected, as it becomes easy to control and make use of the different spaces, the flow of people within them is optimised, and resources can be used more efficiently – in turn decreasing the cost of managing the office spaces.

P4Y pioneers a new generation of IVM solutions, creating **Smart Furniture Solutions** in every respect.

Smart desks and meeting rooms are fitted with a recognition system designed to be easily scanned via smartphone to check in and check out of an existing booking, or to create a new booking.

P4Y can be integrated with all IVM furniture solutions.

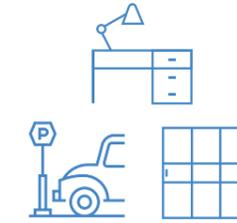
Using P4Y Is a Breeze

ONE



Access the P4Y app from mobile, tablet or desktop using your personal credentials (which can be integrated with Office 365 or Google Suite)

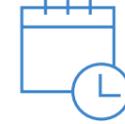
TWO



Choose what to do:

- Book a space (workstation / meeting room / parking spot / locker)
- View your bookings
- Check in or check out

THREE



To make a new booking, select the dates and times that suit you

FOUR



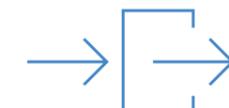
Select the space you prefer from the map

FIVE



Receive a confirmation of your booking; if you want, navigate to the overview of all your bookings

SIX



Check in when you arrive and check out when you leave

The office realm in your hands.

With our support every step of the way.

P4Y



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